



Membership Application Form 會員申請表格

Please complete in English BLOCK letters 請以英文正楷填寫以下資料

Name 姓名	(Eng)	(中文)	Language 通訊語言
<input type="checkbox"/> Mr 先生	(First Name)	(Surname)	<input type="checkbox"/> Chinese 中文
<input type="checkbox"/> Ms 女士			<input type="checkbox"/> English 英文

Tel. 聯絡電話	Fax 傳真號碼	Email 聯絡電郵	ID Card No. (First 4 digits) 身份證號碼 (首四個數字或字母)

Home Address 住址	
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Company Name 任職機構	Title / Post 職位	Company Contact Info. 任職機構聯絡資料
		Tel. 電話: Fax 傳真: Email 電郵:

Company Address 機構地址	How long in the industry 從業時間
	Years 年 Months 月

Membership Status 會籍類別	
<input type="checkbox"/> Full Member 正式會員	more than 50% income derived from journalistic work 總收入一半以上來自新聞工作
<input type="checkbox"/> Associate Member 附屬會員	less than 50% income derived from journalistic work 總收入少於一半來自新聞工作
<input type="checkbox"/> PR Member 公關會員	full-time work in PR sector 全職的公關人員
<input type="checkbox"/> Trainee (Student) Member 學生會員	those training in journalism or serving a form of apprenticeship 接受新聞工作培訓或為學徒者
School 學校: _____ Dept. 學系: _____ Year 級別: _____	

Have you been a member of HKJA before? 是否曾經為記協會員?	<input type="checkbox"/> Yes 是 <input type="checkbox"/> No 否
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All correspondence to be sent to: 本人通訊地址:	<input type="checkbox"/> Home 住址	<input type="checkbox"/> Company 公司
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Payment Method 付款方法	
<input type="checkbox"/> Transfer 銀行轉賬	Pay directly to our HSBC Account No. 002-4-228298 , with your name on the transfer slip and fax it to the HKJA office (2572-7329), email to hkja@hkja.org.hk or mail to HKJA office together with this form. 直接存入本會滙豐銀行戶口, 賬戶號碼: 002-4-228298 。將入數紙連同本表格傳真或電郵或郵寄至本會。
<input type="checkbox"/> Cheque 支票	Payable to "HONG KONG JOURNALISTS ASSOCIATION", and post to HKJA Office. 將抬頭「香港記者協會」之支票, 連同所需文件寄至本會辦公室。
<input type="checkbox"/> Cash 現金	Payment in person at HKJA office. 請親身前來本會辦公室繳交。

Declaration 聲明	
<input type="checkbox"/> I am ordinarily resident in Hong Kong. 我通常居住在香港。	
<input type="checkbox"/> I will notify the HKJA as soon as possible if there is any change in my ordinary residence and/ or employment situation. 如本人的通常居住地及/或就業情況有任何變動, 必定盡早主動通知記協。	

An applicant for membership must have the endorsement of at least one HKJA member.
Members should abide by the rules set out in the HKJA constitution.
申請人須經本會會員作介紹人，方能處理有關申請。會員必須承諾遵守香港記者協會會章內所訂立的條款。

Sponsor's Name 介紹人姓名	Membership No. 會員編號	Sponsor's Signature 介紹人簽名
Applicant's Signature 申請人簽名		Date 日期

HKJA Membership Guidelines 申請入會須知

I. Documents Required 申請文件

1. Your business card or a photocopy of your staff card
工作名片或證件副本。
2. A passport photo (soft or hard-copy)
證件相片（數碼相片或硬照）
3. For freelancers, please provide copies of your published articles in the latest 12 months (printed version, photocopy version or link).
自由撰稿人請提供最近一年已刊出的作品。印刷本、列印本或報道的超連結均可。
4. For students, please provide a photocopy of your student card.
學生請提供學生證副本。
5. To ensure that membership meets the requirements of the Trade Unions Ordinance and the Constitution of the HKJA, applicants may be required to provide proof of income, if necessary.
為確保會員資格符合《職工會條例》及本會會章要求，如有需要，申請人或須提供收入證明。
6. Please pay the membership fee only after the application is approved. Applicants should provide bank slip/transaction proof for application handling.
申請獲得通過後，才需繳交會費。申請人須提供會費入數證明以便完成手續。

II. Membership and Annual Subscriptions 會籍及年費

1. Membership last for one year.
會籍為期一年。
2. For Full / Associate / PR member renewing membership, the yearly subscription is **HK\$250** (including entrance fee of HK\$50 and yearly subscription HK\$200).
正式／附屬／公關會員申請人的會費為港幣 250 元（包括入會費港幣 50 元和年費 200 元）。
3. The student membership fee is HK\$50 for a full year with entrance fee waived.
學生會員會費為港幣 50 元，豁免入會費。

III. Press Card 記者證

1. A Full Member can apply for the HKJA Press Card and IFJ Press Card, subjected to the approval of the Executive Committee.
正式會員可申請香港記者協會記者證（記協記者證）及國際記者聯會記者證（IFJ 記者證），有關申請須經執委會審批。
2. For HKJA Press Card, the application fee is **HK\$50** and a JPEG format digital photograph is required. Please contact us for the application form.
申請記協記者證，費用為港幣 50 元，需提供數碼照片一張。請聯絡本會辦事處索取申請表格。

3. For IFJ Press Card, the application fee is **HK\$600**. Please submit a JPEG format digital photograph and your HKID Card photocopy together with the application form. Please contact us for the form.
申請 IFJ 記者證，費用為**港幣 600 元**，需提供數碼照片一張及身份證影印本。請聯絡本會辦事處索取申請表格。

IV. Terms & Conditions 條款

1. Members should abide by the rules set out in the HKJA constitution.
會員必須承諾遵守香港記者協會會章內所訂立的條款。
2. Applicants should provide all the necessary documents together with the application form (please refer to the Guideline I). Otherwise, the HKJA may not consider the application.
申請人須隨表格交妥所需申請文件（見本須知第 I 項），否則本會可能不予考慮。
3. HKJA reserves the right to reject any application for membership, HKJA Press Card and/or IFJ Press Card for any or no reason.
本會保留通過會員入會、本會記者證及國際記者聯會記者證申請之最終權利。

V. Personal Information Collection Statement 個人資料收集聲明

1. The personal data collected by means of this form will be used by HKJA for the following purposes:
 - i. Considering and processing membership applications; and
 - ii. Communicating with members in relation to all news, notices and information of HKJA and the journalist professional as well as all activities in line with the objectives under HKJA's Constitution.
本表格收集的個人資料將用以下用途：
 - i. 用作考慮閣下的人會申請，及相關聯絡之用；
 - ii. 當申請獲批成為會員後，相關個人資料將用作會務通訊之用，包括有關本會及記者行業的最新消息、會務通知和資訊等，以及在符合本會會章所定下之目標的會務和工作。
2. Members and applicants have a right of access and correction with respect to their personal data held by HKJA. If there is any change to the personal data, please notify HKJA in writing.
會員及申請人有權查閱及更正本會記錄中與閣下有關的個人資料。若個人資料有所變更，請以書面聯絡本會作出更新。